

Student Name

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BA 123 - 45 Certification Course

College Dist. | 2021 Fall | Lecture

Class Details

Status	Open 	Career	Undergraduate
Class Number	32347	Dates	1/10/2022 - 3/11/2022
Session	Nine Week A M-F	Grading	Student Option
Units	3 units	Location	
Class Components	Lecture Required	Campus	Main Campus

Meeting Information

Days & Times	Room	Instructor	Meeting Dates
TBA	ONLINE	TBA	01/10/2022 - 03/11/2022

Enrollment Information

Class Attributes Transferable to CSU
Online Course

Class Availability

Class Capacity	42	Wait List Capacity	25
Enrollment Total	35	Wait List Total	0
Available Seats	7		

Notes

Description

This course is designed to teach managers how to communicate the values, mission, and goals of the organization to create an environment that encourages motivation on the part of employees. Students learn motivational techniques and presentation skills required to be an effective business leader. Topics also include handling conflict, managing changes, and dealing effectively with stress. Emphasis is on the process of developing presentation materials, planning presentations, and using the latest communication technology with which to deliver professional, compelling presentations.

Transfer Credit: CSU

Textbook/Other Materials

Textbooks to be determined

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Student Name

2021 Fall > Undergraduate > College Dist.

▼ Class Grades - 2021 Fall

Class	Description	Units	Grading	Grade	Grade Points
BA 123	Certification Course	3.00	Graded	A	12.000
BA 112	Course Name	3.00	Graded	A	12.000

▼ Term Statistics - 2021 Fall

Description	From Enrollment	Cumulative Total
Units Toward GPA:		
Taken	6.000	6.000
Passed	6.000	6.000
Units Not for GPA:		
Taken		
Passed		
GPA Calculation		
Total Grade Points	24.000	24.000
/ Units Taken Toward GPA	6.000	6.000
= GPA	4.000	4.000

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Tuition Receipt and Book Receipt (RMC Courses Only) Example

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Account Activity


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Transactions		Personalize	Find	View All	First	1-8 of 8
Posted Date	Item	Term	Charge	Payment	Refund	
11/11/2021	Self Service Payment	2021 Fall		347.00		
06/21/2021	BA Material Fee - OER Textbook - Course Name	2021 Fall	20.00			
06/21/2021	Enrollment Fee	2021 Fall	138.00			
06/15/2021	BA Material Fee - OER Textbook - Certification Course	2021 Fall	20.00			
06/15/2021	CCSA Fee	2021 Fall	10.00			
06/15/2021	Enrollment Fee	2021 Fall	138.00			
06/15/2021	Health Fee	2021 Fall	19.00			
06/15/2021	Student Representation Fee	2021 Fall	2.00			

Currency used is US Dollar

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